

SAS DRAMA CLUB PARENT MEETING

2017/2018 Season

WELCOME

Introduction of Parent Core Group
Our Mission

PLANS FOR 2017/2018 SEASON

3 Club Meetings
Fall Production
Spring Production
Variety Show

WHAT TO EXPECT

- All Children will get a role
- 1 Cast for Fall Production; Possibly 2 Casts for Spring Production
- All cast members will act/sing/dance in groups; some will have solos
- All cast members will have lines (some may choose to have group lines only)
- Any new child to the Drama Club must audition.
- All students who have been in at least one other SAS Drama Production are interested in a small or medium, should not audition
- Audition slots are ONLY for those interested in large roles and those who are new to the Drama Club
- Everyone is on stage a large amount of time, no matter the size of their role
- We usually alter the script to fit the amount of children in the cast
- Stage Crew will be selected from a number of students from 5th grade and up

Rehearsals

- Managing 40 or more children at rehearsals is a challenge
- Pack a snack and water for your children, if directed to do so, if they are expected to be there for a long time
- There will be no time to do homework during rehearsals. If they are not currently on stage they should be studying their lines, music, or choreography.
- They must wear sneakers or school shoes for safety reasons, NO CROCS, FLIP-FLOPS, HEELS, CLOGS, WHEELIES, UGGS OR BOOTS, ETC....
- Children must be prepared and on time for rehearsal. On time means 10-15 mins BEFORE the rehearsal is scheduled to begin.
- NO electronic devices permitted at rehearsal. They will be confiscated and given to the parent at the end of rehearsal. Phones for texting home are permitted but must be restricted to that sole purpose.
- NOTE: ONLY CAST MEMBERS ARE PERMITTED TO ATTEND REHEARSALS, NO SIBLINGS, FRIENDS, TAG-A-LONGS, ETC... (this includes even with parents scheduled to volunteer) This is a liability issue which we cannot cover as a volunteer entity. Furthermore, we are not a babysitting service.
- We will accept adult volunteers to assist with the rehearsals by appointment only.
- Parents MUST come INTO the building and sign out their child (even 8th graders). This includes Stage Crew.

Absences:

- It is difficult to hold rehearsals with children absent
- If your child must be absent during rehearsals for the Spring Production, please make arrangements with the same character in the other cast to switch or substitute at rehearsal.
- You must notify us ahead of time if your child will be absent (even if you've made an arrangement with other cast). You can notify us via email at the following: Karin at karinSASmom@gmail.com, Jen at klekette@msn.com, or Annamarie at divanna525@hotmail.com
- Habitual absences and tardiness will result in having 1) lines taken away; 2) being considered for a lesser role in the future; and/or 3) taken out of the production entirely. (There will not be a refund of membership fees in this instance).
- If you arrive late and the doors are locked, you must call one of the following numbers to be let into the building; Karin (947-4353), Jen (610-7187), Annamarie (468-2812)

2017 FALL PRODUCTION

Auditions: September 24

- In order for your child to audition, or participated in the show, you must complete and submit Parent Permission Form, Cast & Crew Permission for Audition Form, Code of Conduct Form, Volunteer Form, and have paid Membership Fees.
- Sign up for auditions using the doodle.com link we will provide.

Performance Dates: Saturday, November 18 @ 7:00 pm and Sunday, November 19 @ 2:00 pm

Rehearsals:

- Saturday Afternoons 1:30-4:30
- Sunday Afternoons 1:30-4:30
- Monday for Music or Tuesday for Choreography Evening Rehearsals if and when needed to work on difficult scenes, especially if attendance on weekend rehearsals is lacking. We will make every effort to not schedule you child for both days within a week. You will be advised a week in advance.
- Partial Dress Rehearsal will be Sunday, November 12
- Technical Rehearsal Week (Tech Week) will be from Monday, November 13 through Thursday, November 16. These rehearsals will begin at 6:00 pm, which means cast and crew should be there no later than 5:45 pm.
- Dress Rehearsal will be Friday, November 17 starting at 6:00 pm, which means cast should be there no later than 5:45 pm.
- PLEASE NOTE: Technical and Dress rehearsals are MANDATORY.

2018 SPRING PRODUCTION

Auditions: Beginning 6:00pm on Tuesday – December 5, Wednesday – December 6; and beginning 9:00am on Saturday – December 9

Performance Dates:

- Blue Cast: Saturday, March 17 and Friday, March 23 at 7:00pm
- Gold Cast: Sunday, March 18 at 2:00pm and Saturday, March 24 at 7:00pm
- Strike Show: Sunday, March 25

Rehearsals:

- Saturday Afternoons 1:30-3:30 or 4:00-6:00
- Sunday Afternoons 12:00-2:30 or 3:00-5:30

- Monday/Tuesday Evenings 6:30-8:00pm
- Partial Dress Rehearsal will be Sunday, March 11
- Technical Rehearsal Week (Tech Week) will be from Monday, March 12 through Wednesday, March 14. These rehearsals will begin at 6:30 pm, which means cast and crew should be there no later than 6:15 pm.
- Dress Rehearsals will be:
 - Blue Cast - Thursday, March 15 at 6:30 pm, which means cast should be there no later than 6:15 pm.
 - Gold Cast - Friday, March 16 at 6:30 pm, which means cast should be there no later than 6:15 pm.
- PLEASE NOTE: Technical and Dress rehearsals are MANDATORY.

WORKSHOPS

When time allows we will offer a few acting, singing, dancing workshops at drama club meetings to help teach and improve upon the individual performance. When offered we will require members to attend a minimum of 2 meetings/workshops per season.

CODE OF CONDUCT

Although a Code of Conduct should go without saying, due to past experiences, we have implemented the SAS Drama Club Code of Conduct attached, which **MUST** be reviewed and signed by other students and parents, and returned to us.

COMMUNICATIONS

- An unlimited number of parent/guardian email addresses may be added to the SAS Drama listserve: SASDrama@princeton.edu
- Core Members of the Drama Club may send emails each week with rehearsal schedule, important reminders and information.
- You can also sign up for text message alerts through REMIND by sending “@stannsd” to 81010..

PARENT COMMITMENT

Each Family is required to volunteer a minimum of five (5) hours PER Production that their child participates in. Two (2) of those volunteer hours must be made by being rehearsal monitors. Each parent who drops off their child to the first rehearsal each Saturday should be able to come in and help set up / carry sets, paints, etc... and each parent that picks their child up on the last rehearsal on Sunday evenings should be able to come in and help break down all the sets and supplies so that the gymnasium will be cleared for school the next day. If we get many hands each time, it will take no time at all.

Any child whose parent/guardian that does not meet the minimum required volunteer hours will either 1) not be considered for a medium/large role; or if consistent 2) not be permitted to participate in the next production. Please remember it takes an enormous amount of time and people to put on a production.

Ways to volunteer:

- Rehearsal Monitors
- Sew (even hemming or gluing)
- Paint – artistic or just rolling paint out over canvas
- Build – Carpentry on the set and large props
- Photography – take cast photos during rehearsals (permission and location must be granted for performances)
- Set Up and Clean Up during performances
- Refreshments during performances
- Costumes both before and during performances
- Style Hair during dress rehearsals and Performances
- Stage Make UP during dress rehearsals and performances
- Green Room
- Front of House (Tickets, Raffles, Flowers, Etc...)

PLEASE REMEMBER: VOLUNTEER HOURS FOR DRAMA CLUB DO NOT COUNT TOWARD YOUR PTA REQUIREMENT.

DRAMA CLUB MEETINGS

We strongly recommend attending all Drama Club Meetings, especially new club members. All meetings are from 6:30-8:00pm

- September 12 – Introductions, Workshops, Play Announcements, Parent Meeting
- September 24 – Fall Auditions (New Members Only)
- TBD – Club Workshop

- December 5, 6 & 9 – Spring Production Auditions
- TDB – Club Workshop
- TBD – Club Workshop

DRAMA CLUB EXTRAS

The Drama Club will have to follow suit with all other drama clubs and will no longer provide free T-Shirts, DVDs and the End of Season BBQ. Accordingly the cost of these will be as follows:

- Drama Club T-Shirts: \$10.00 pp
- Show DVDs: \$7.00 pp
- End of Season BBQ will have a cover charge of \$5.00 per person.

HELPFUL INFORMATION:

Drama Club Page: [www.st-ann-school.org/parent pie/drama pages](http://www.st-ann-school.org/parent%20pie/drama%20pages)

Drama Club Dropbox: <http://www.tinyurl.com/sasdramadropbox>

Drama Club Email: SAS.Drama@gmail.com

CORE GROUP PARENT ADVISORS:

Karin Poveromo: karinSASmom@gmail.com / (609)947-4353

Jen Klek: klekette@msn.com / (609)610-7187

Annamarie Leiggi: divanna525@hotmail.com / (609)468-2812

Jen Shockley: jshockley@ETS.org / (609)588-9450

Penny Xia: pailian@yahoo.com / (609)356-3576

Chris Socha: cmsocha@comcast.net / (609)865-2611

Mary Ravenel: mscookiebaker@gmail.com / (215)280-9309

Patricia Williams: pmw7904@aol.com / (609)468-7204

PARENT VOLUNTEERS

Core Group Artistic Team:

Directors: Karin Poveromo, Jen Klek, Annamarie Leiggi

Costumes: Jen Shockley, Penny Xia

Sets Build and Design:

Lighting: Chris Socha

Sound: Marc Poveromo

Music Director: Jen Klek

Vocal Performance Coach: Annamarie Leiggi

Choreographer: Karin Poveromo

Core Group Administrative Team:

House Manager/Volunteer Coordinator: Mary Ravenel

Finances/Fundraising: Patricia Williams

Fundraising: Patricia Williams

Props Master: Jen Klek

Parent Volunteer Team:

Set Design and Build: **VACANT**

Programs/Ads/Marketing: **VACANT**

Props Master: **VACANT**

Fundraising: **VACANT**

Stage Manager: **VACANT**

Prompter: Jen Klek

Bulletin Board: Annamarie Leiggi

Flowers: **VACANT**

Stage Make Up /Hair: Annamarie Leiggi / **VACANT**

Refreshments Coordinator: Alessandra Fallon, Mary Smith

Raffle Coordinator: **VACANT**

Photography: **VACANT**

Videography: **VACANT**